

Burnett Mary REGIONAL GROUP LIMITED			
Document Type:	Minutes: 04/22	Meeting Date 27 th July 2022	Time: 9:00am
Meeting Venue:	BMRG Bargara		
Document Title:	BMRG Board Meeting No 04 in 2022		
Attendees			
Directors:	Tony Ricciardi (Chair), Dale Holliss, Brent McLellan, Jeanette Harrold		
Staff:	Sheila Charlesworth (Chief Executive Officer / Company Secretary) Peter Kafka (Operations Manager)		

1.1 Welcome

1.2 Confirmation of Agenda

- The agenda was accepted.

1.3 Disclosure of Conflict of Interest

- None.

1.4 BMRG Board Meeting Minutes

- BMRG Board Meeting Minutes on September 28th 2022

Motion: 01.01

That the draft minutes from Board Meeting 03/22 held on 25th May 2022, be accepted as a true and correct record of proceedings with corrections as noted.

Moved - Jeanette Harrold
Seconded - Brent McLellan
Carried

1.5 Action List

- Chief Executive Officer, Sheila Charlesworth, reported on items contained in the Action List. Items per board action list:

No.	Action	Responsibility	Progress/Comments	Completed
1	Goldmine/Swindon visit by Board	CEO/OM	<p>The visit will probably be in March 2022 due to the current COVID situation. Board Members are requested to please advise their availability. CEO/OM will send a poll with dates keeping it away from the Board Meeting Day (A Monday is preferred).</p> <p>A meeting was previously held with two executives, and they are keen on finalising agreements for BMRG to take over the lease of the property. It is suggested to either take a bus or pair up in cars.</p>	Completed
2	Regional Council Mayoral visits with Directors	CEO/OM	Working with the new mayor to progress the meeting - will be booked for September	In progress
3	Board Election Material to be distributed	CEO/OM	Board election material to be distributed to the board in August.	In progress

Accepted

1.5 Chair's Verbal Report

- Briefing on the Queensland Water Modelling Framework was held in June with 60 people in attendance. Interesting facts on data outcomes of the trust survey include:
 - Only 22% of responses trusted politicians.
 - Only 27% of responses trusted public servants.
 - 40% trusted Not-for-Profit organisations.
- Briefing on the Queensland Feral Deer Management Strategy 2022-2027. A complimentary best practice guide is being written in conjunction with the Centre for Invasive Species Solutions to coincide with the final strategy to ensure a national approach to this problem species.
- The Water Engagement Forum meeting described the progress with the 23 Water Plans and a focus on the National Grid System. The Department flagged that there will be a Rural Water Futures workshop around the overland flow measurement and the use of telemetry in the Northern Murray Darling Basin for measuring real time river flows.
- Foot and Mouth Disease has been detected in Indonesia. The Australian Government and chief biosecurity scientists are playing a strong role to linking to the National Biosecurity Strategy. Banana Freckles disease has broken out in the Northern Territory. Queensland Biosecurity has instigated measures and a surveillance strategy.
- I will be attending the National Landcare awards in August with the CEO and finalists for the Farmer Award, Nadia and Rob Campbell.
- The regional community prioritisation workshops were well received, and participants appreciated the opportunity to be involved and a list of priorities identified. I attended the meeting in Hervey Bay . Myself and the CEO also met with the whale foundation board directors.
- Strategic plan for state bodies is changing for NRMQR – this will help drive the vision and progression of the state and NRM in QLD. Tony to share the reports to the rest of the board.

Moved – Brent McLellan

Second – Dale Holliss

Carried

1.7 Chief Executive Officer's Report

- All reporting has been completed early and the Australian and State Governments have congratulated BMRG for their early and efficient project reporting record of reliance.
- The Pacific Whale Foundation and BMRG have committed to working together on whale research on the humpback whale. The foundation in Australia is based in Hervey Bay (the whale capital of Australia). No other destination can rival the sheer number of quality whale encounters. The Pacific Whale Foundation was formed as a Not-For-Profit organisation in 1980 in order to protect and research whales in Maui, USA.
- We have commenced collating the annual report to be released in November.
- The Elliott Heads property has been committed to contract with a planned media launch in August-September with Evolution Mining as our valued funder for the property. A trip to the site will be held after the Board meeting on Wednesday 27 July.
- Norfolk Island planning has commenced with the Australian Government for future funding. Talks are in place to review island threats, assets and processes and agreement is being worked on in the background.
- The inaugural First Nations owned and led native botanical and ecotourism industry workshop will be held Friday July 29, 2022. BMRG and Gidarjil are sponsoring this very important event. All the mobs from region will be coming to the workshop and delivering on work together to develop the industry. 70 people all up attending.
- Sunshine Coast Biosphere has been accepted by UNESCO into the Man and the Biosphere world program by joining UNESCO members Great Sandy Biosphere and Noosa Biosphere. This is a unique world phenomenon with the three biospheres as neighbours. BMRG will be holding a 'congratulations meeting' at BMRG in September with other Australian Biospheres.
- BMRG will be opening an office in Brisbane that will service Norfolk Island and QLD-Australian project investments. Working with Minderoo on investment and future projects for the holistic approach.
- The Australian Environment Report is to be announced by Tanya Plibersek in Canberra this month. The report is very damning and the Intergovernmental Panel in Climate Change (IPCC) said the report is a dire warning about the consequences of inaction. It shows that climate change is a grave and mounting threat to our wellbeing and healthy planet.
- The QLD Government will be announcing the new environmental funding program. BMRG has been involved with the future design of the program.
- Dr Simon Banks, First Assistant Secretary for the Great Barrier Reef Trust program spend two days at BMRG and Gidarjil NAIDOC event. He was accompanied by Denis Snowdon; Director of the Reef Partnerships and the discussions were about the new \$1 billion funding opportunities. BMRG is working with the Reef department on codesign of the new program.
- The Regional Community Prioritisation workshops were held in Hervey Bay and Gin Gin on Wednesday June 29 and Thursday June 30. Both workshops produced active participation from groups with a variety of prioritisation project ideas produced.
Four key themes arose from the workshops: Cultural Awareness, Technology and Processes, Communications and Engagement, and Projects and Initiatives. The top initiatives for each key theme were as follows:
Cultural Awareness

- Creation of a cultural calendar
- Sharing of cultural burning and fire management knowledge
- Encourage cultural communication
- Create database and booklet detailing indigenous heritage

Technology and Processes

- Drone monitoring of projects
- Whole of catchment strategy
- Organisational collaboration to ensure enduring project outcomes
- Sustainable timber farming in conjunction with cattle

Communications and Engagement

- Increased interest in citizen science
- Engagement and/or investment in/with landowners
- Smooth succession and passing of knowledge and experience
- Enhance visibility

Projects and Initiatives

- Fire/drying impacts on wetlands
- Longer term monitoring of project sites
- Feral cat, fox and pig management
- Broader representation on consortiums

- I attended the QLD State Resources Council Indigenous Awards in Brisbane. Gidarjil was nominated by Evolution Mining and BMRG, and the result was Gidarjil runner-up for the QLD Business Innovation award. The event was a great showcase of Indigenous entrepreneurship.
- The National NRM Chairs and CEO's forum in Margaret River for October 30 – November 4 has been announced and BMRG are on the main program to present our Accounting for Nature project. Ken Henry, former Secretary of the Treasury Australia will be joining our group and presenting the economic importance of the AfN program for Australian environmental accounts.
- The new BMRG branding has been carried out for the last six months and will be presented at the Board meeting on July 27.
- Sheila updated board on office in Japan being opened – all rent and office management being covered by investors.
- Green Hydro conversation about management in region and BMRG's involvement. BMRG's working with Sunshine Hydro on a plant at Miriam Vale. This will generate jobs and economy for the region.

Moved – Dale Holliss

Second – Jeanette Harold

Carried

2.1 Finance Report

Moved – Dale Hollis

Second – Jeanette Harold

Carried

Finance Report

Period Ended: 30 June 2022

Prepared By: Chris Shay – Viden Group

SOLVENCY

BMRG had \$3,397,185 cash on hand as at 30 June 2022.

These funds are considered adequate to meet all commitments as they fall due in the foreseeable future.

FINANCIAL PERFORMANCE

Included in this report are financial statements for 12 months ended 30 June 2022.

The Profit & Loss for the YTD shows a profit of \$97,045 which is ahead of budget expectations.

This result is before any Audit adjustments which will include the accrual of the Audit Fee once known. We do not expect any significant or material other adjustments to the financial statements, however as we finalise all Government Reporting and Year End review, some minor changes may occur before the final financial statements are presented to the Auditor.

2021-2022 Year Funding Contracts

This table highlights the current year funding contracts and % of funds received per contract as at 30 June 2022.

	2021-2022 (\$)	Status	Funds Received	% Received
FA119 - NRIP 2018-22	1,235,929	Continuing	1,235,929	100%
FA121 - QLT02_RLP_(NLP02)	1,353,642	Continuing	1,161,853	86%
FA131 -Grazing Support Program	320,822	Continuing	320,822	100%
FA135 - Reef Trust (Discovery Coast)	1,566,630	Continuing	1,515,437	97%
FA136 - Mary River Recovery Project	2,325,125	Continuing	2,325,125	100%
FA139 - Reef Trust – Improving Land Mgt and Water Qual in Burn	2,465,068	Continuing	2,026,903	82%
FA140 - Natural Capital	200,000	Continuing	191,000	96%
FA142 – Bushfire Recovery (Bulburin NP)	100,443	Continuing	100,443	100%
FA145 - Gladstone Ports - Shorebirds	94,476	New	94,476	100%
FA146 - Nest to Ocean	138,998	New	138,998	100%
FA147 - Minderoo - Fire and Wood	510,000	New	510,000	100%
FA148 - Community Sustainability Action	351,600	New	351,600	100%
FA149 - Black Summer Bushfire	1,280,745	New	1,280,745	100%
Total	11,943,478		9,620,986	80.55%

Accounts Receivable

Total accounts receivable as at 30 June 2022 was \$398,429.

No outstanding invoices are of concern and all are being followed up for payment, some having already been received in July 2022.

Accounts Payable

Total accounts payable as at 30 June 2022 was \$73,631.

All of these amounts are current and are within agreed payment terms.

Suppliers & Contractors – Delayed Delivery Milestones

Contracted amounts to suppliers and contractors that have passed the expected delivery date of service total \$353,117 as at 30 June 2022. This level is consistent with the previous report and being closely by the team.

Project Expenditure

A summary of project by project funding and expenditure, current as at 30 June 2022 is included in attachment A.

Of the \$12,443,374 available project funds, \$9,593,465 has been spent, a further \$454,490 has been committed leaving \$2,395,418 as uncommitted.

2021 – 22 FINANCIAL STATEMENT FINALISATION & AUDIT, YEAR END PROJECT REPORTING

The finalisation of the financial statements for the year ended 30 June 2022 is well advanced in preparation for the upcoming Audit. The year-end financial reporting process requirements for the Funding bodies is also progressing well.

As mentioned above the finalisation and audit process may result in some minor adjustments to the financial statements included here and the comments in this report, but we do not expect these to materially change the overall result.

2022 – 23 BUDGET

Work is progressing on the preparation of the proposed budget to the year ended 30 June 2023.

The budget will be presented for consideration and approval at the upcoming Board Meeting in September 2022.

RISKS

No Risks to note.

20 July 2022

Attachment A. Project Expenditure as at 30/06/2022

Name of the Projects	Funding Body	Available	Spent	Committed	Uncommitted	% Spent	%Unspent	% Committed	% Uncommitted
FA119 - NRIP 2018-22	State - Department of Natural Resources, Mines & Energy	1,232,079	1,111,652	12,000	108,427	90%	10%	1%	9%
FA121 - QLT02_RLP_(NLP02)	Department of Agriculture, Water and the Environment	1,328,517	1,237,793	24,742	65,982	93%	7%	2%	5%
FA131 - Grazing Support Program	State - Department of Environment & Science	417,728	292,695	101,559	23,475	70%	30%	24%	6%
FA135 - Reef Trust (Discovery Coast)	Department of Agriculture, Water and the Environment	1,566,630	1,566,683	13,500	(13,553)	100%	0%	1%	-1%
FA136 - Mary River Recovery Project	Great Barrier Reef Foundation	2,815,224	2,149,562		665,662	76%	24%	0%	24%
FA139 - Reef Trust – Improving Land Mgt and Water Qual in Burnett River	Department of Agriculture, Water and the Environment	2,465,068	2,089,464	299,442	76,162	85%	15%	12%	3%
FA140 - Natural Capital	Department of Agriculture, Water and the Environment	126,815	98,594		28,221	0%	0%	0%	0%
FA142 – Bushfire Recovery (Bulburin NP)	Department of Industry, Science, Energy and Resources	120,493	130,270		(9,777)	108%	-8%	0%	-8%
FA145 - Gladstone Ports - Shorebirds	Gladstone Ports Corporation Limited	94,476	54,965	3,248	36,263	58%	42%	3%	38%
FA146 - Nest to Ocean	Dept of Environment & Science	138,998	119,771		19,227	86%	14%	0%	14%
FA147 - Minderoo - Fire and Flood	Minderoo Foundation	505,000	332,968		172,032	66%	34%	0%	34%
FA148 - - Community Sustainability Action	Dept of Environment & Science	351,600	171,821		179,779	49%	51%	0%	51%
FA149 - Black Summer Bushfire	Department of Industry, Science, Energy and Resources	1,280,745	237,227		1,043,518	19%	81%	0%	81%
Total		12,443,374	9,593,465	454,490	2,395,418	77.10%	22.90%	3.65%	19.25%

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20/07/22

Accrual Basis

Burnett Mary Regional Group For NRM Ltd
Profit & Loss
July 2021 through June 2022

	<u>Jul 21 - Jun 22</u>
Income	
General Income - Admin	600.00
Income	11,381,449.17
Total Income	<u>11,382,049.17</u>
Gross Profit	11,382,049.17
Expense	
Board Costs	60,899.14
Business Support	853,043.33
Depreciation	127,009.12
Direct Project Costs	8,696,148.37
General Expenses	48,098.49
Motor Vehicle Expenses	84,332.57
Staff Expenses	1,219,724.39
Training & Conferences (NRM)	10,048.52
Travel & Accommodation	141,240.92
Workshops	44,459.30
Total Expense	<u>11,285,004.15</u>
Net Income	<u><u>97,045.02</u></u>

Burnett Mary Regional Group For NRM Ltd
Balance Sheet
As of June 30, 2022

	Jun 30, 22
ASSETS	
Current Assets	
Chequing/Savings	
ABA Clearing Account	-663,965.90
BMRG Ltd - CBA	914,616.65
Linkt	24.40
Petty Cash BBerg	148.90
QTC	3,146,381.40
Vonex	-20.00
Total Chequing/Savings	3,397,185.45
Accounts Receivable	
Accounts receivable	398,429.20
Total Accounts Receivable	398,429.20
Other Current Assets	
Advance Paid to Supplier	2,000.00
Bond- Aurora Gallery House Mana	2,600.00
Bond- North Burnett Reg Council	50,000.00
Deposit - Gift Inventory	49,500.00
Prepayments	147,990.08
Total Other Current Assets	252,090.08
Total Current Assets	4,047,704.73
Fixed Assets	
Plant & Equipment - at WDV	621,733.00
Property - 2232 Blackmans Gap	394,549.21
Right of Use Assets - Property	729,369.00
ROUA - Accum.Depn	-59,760.00
Total Fixed Assets	1,685,891.21
Other Assets	
Lease Deposit – 160 Hughes Road	23,749.00
Tactiv (120,000 shares at cost)	45,000.00
Total Other Assets	68,749.00
TOTAL ASSETS	5,802,344.94
LIABILITIES	
Current Liabilities	
Accounts Payable	
Accounts payable	73,631.35
Total Accounts Payable	73,631.35
Credit Cards	
MCards - 5550 0590 0019 7680	2,337.14
Total Credit Cards	2,337.14
Other Current Liabilities	
ATO Liability	163,264.03
Costume Deposits	100.00
Lease Liability	56,076.00
Payroll Liabilities	129,707.10
Unexpended Grant Funds	2,454,859.50
Total Other Current Liabilities	2,804,006.63
Total Current Liabilities	2,879,975.12
Long Term Liabilities	
Lease Liability - Non Current	634,763.00
Total Long Term Liabilities	634,763.00
TOTAL LIABILITIES	3,514,738.12
NET ASSETS	2,287,606.82

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20/07/22

Accrual Basis

Burnett Mary Regional Group For NRM Ltd
Balance Sheet
As of June 30, 2022

	<u>Jun 30, 22</u>
EQUITY	
Retained Earnings	2,190,561.80
Net Income	<u>97,045.02</u>
TOTAL EQUITY	<u><u>2,287,606.82</u></u>

.2 Approval of Membership

Accepted as reported

Current Memberships as at 27/07/2022					
2022	2023	2024	2025	2026	
Anning, Andrea Attard, Anna Bancroft, Thomas Bliss, Steven Borg, Larry Bundaberg Ag-Food and Fibre Alliance Bundaberg Canegrowers Limited Bundaberg Regional Irrigators Group Bundaberg Sugar Services Limited Canegrowers Isis Ltd Cavallaro, Michael Cayley, Dean Chew, Kerrie Coastal Burnett Groundwater Management Area Advisory Committee Coolooloa Coastcare Assoc Inc Dingle, Allan Flett, Roy and Martin Goody, Frank Grain in Cane Co-operative Limited Griffiths, Matt Haas, Mark Haidn, Matt Hinterland Bush Links Howard, Tanya Isis Productivity Ltd Isis Sugar Partnership Lady Musgrave Island Study Leighton, Matthew Lower Mary River Land & Catchment Care Group Inc Maryborough Canegrowers Limited McDowell, Thomas McGarry, Patrick Mellor, Cedric John Mungomery, Cherele Mungomery, Vince Odgaard, Katrina Pressler, Mark Rowe, Florence Rural Water Use Efficiency Sandy Cape Lighthouse Conservation Association St John, Jeanette Warnecke, Helena	Allan, Matthew Baldwin, Robert Bambling, Vanessa & Arthur Bean, Cheryl Brearley, Matt Brown Philip Bundaberg Regional Council Burnett Catchment Care Association Castro, Maria Bibiana Collier, Dawn Cusack, David Donnelly, Carolyn Eco Steam Solutions Elwell-Gavins, Vanessa Evans, Bede Finlay, Gary Finlay, Philip Foster, Kay Fraser Coast Regional Council Frohloff, Paul Gane, Madonna Gillmara Grazing Gossner, Ann Gray, Andrea Jane Hancock, John Harney, Darren Harney, Stacey Harrold, Jeanette Hemmett, Mark & Veronica Innes, Amy Isis Cane Services Pty Ltd Johnson, Jamie Jones, Adrian Knopke, Brigitta Knudsen, DF & KJ Lake Baroon Catchment Care Group Leather, Chloe Lindenmayer, Jackie Maroochy Landcare Group Inc Mary River Catchment Coordination Committee Inc Moore Park Beach Turtle Monitoring Group Noosa & District Landcare Group Inc Peebles, Wendy Perseverance Property Ram Contractors Qld RCS Australia Robinson, Kenneth Rockemer, Tracy Ross, Heather Roth, Leslie Rowley, Belinda Seiler, Col South Burnett Grazing Network Inc South Burnett Regional Council Spokes, Ursula Stanwell Corporation Stone, Carolyn Swift, Fred Tapbale Pty Ltd Thornton, Tim Tiara & District Landcare Group Inc Trulson, Ross Vander Have Grazing Company Webster, Yolande Young, Daniel	Baumann, Toni-Anne Bonney, Nicole Boogal Cattle Co Bundaberg Fruit and Vegetable Growers Foster, Rod Fraser Coast Micro Bats Inc Fricke, Heather Green, Jean Gympie & District Landcare Group Inc Hall, Trevor Hodges, Craig Holliss, Dale Huston, Angela Kafka, Peter Lectlyn Pty Ltd McIvor, Lee McLaughlin, Joanne McLellan, Brent Miriam Vale Rural Science & Landcare Society Inc Neilson-Green, Misty Queensland Water and Land Carers RACMAC Pty Ltd Ricciardi, Tony Royan, Christine Sampson, Audrey Sampson, Ron Shanks, Beth Shay, Chris Topp, Malcolm Watson, Elke Wehl, Meghan	Carthew, Paul Dickson, Lindsay Ross Ennett, Kerry Evolution Mining - Mt Rawdon Operation Kilgour, Vicki Moorhead Family Communities Bundaberg Patroni, Raymond Timm, Veronica	Auburn River Catchment Landcare Group Charlesworth, Sheila Elliott, Roger Field, Hume Greensill Farming Greensill Farming Greenup, Alice and Rick Lavaring, Hugh Lobeggeler, Paul William O'Neil, Alex O'Neil, James Plath, Jeffrey Rice, Jacinta Searle, Darrell Tessmann, Fiona Thompson, Moira Vidler, Denver Wippell, David	
					2027
					Martin, George
					2028
					Goondicum Pastoral Company Pty Ltd Turtle Care Volunteers
Total	42	65	31	8	21
	Members to be approved as at next Board Meeting 2022				
	Ford, Samuel				
Total	1	0	0	0	0
					Grand Total
					167

.3 New Branding for BMRG

- Full report has been requested by Jeanette Harold to make decision on final branding
- Register the branding as a trademark
- Further meeting to be had with flying minute to finalise approval from the board over the next week.

.4 Confirm Board Attendance at Bush Tucker Event

Dale has lemon myrtle trees \$5.50 bunch of six stems.

Moved – Dale Holliss

Second - Jeanette Harold

Carried

2.5 Board Election Nomination

Action – summary needs to be provided to the board. August will be calling for nomination. Voting principals to be sent.

Jeanette Harrold and Dale Hollis will be nominating for re-election

Moved – Brent McLellan

Second - Dale Holliss

Carried

3.1 Correspondance

Nil written correspondence – standard calls into the office

Noted

3.2 Business Risk Report

Financial

- The current financial balance and budget is in a positive position to deliver projects on time and on budget. If rain doesn't stop and extreme flooding may impact some delivery timings.
- Some NRM groups have noted they will run out of funding – BMRG helping out where possible to support with additional project work.

Significant Risks of Threat

- COVID is still a significant risk to landholders and contractors on-site and new strain, recent flooding has impacted some onsite meetings.

Work Health and Safety

- None to report

Project Management

- No issues to report

Information Technology

- Upgraded cyber software with IT

Office security

- No issues to report

Noted

3.3 Management Reports

Moved - Dale Hollis
Seconded - Brent McLellan
Carried

3.4 General Business

- Dale suggested to invite NRMQR to have a board meeting in new BMRG Brisbane office.
- Board auditors should be changed to be in good practice which would need to be voted on at the AGM. Board agrees to stay with Ulton.

Chris Norman from NRMQR and Julie Boyd NRMQR Chair

Julie Boyd

- Julie introduces herself and Chris and gives an overview of the purpose of NRMQR
- NRMQR is currently revisiting strategic plan
- Purpose of presentation is to get feedback and input from BMRG board
- Question about where we sit in structure of minister's portfolio

Chris Norman

- Chris introduced himself and background to the board
- Environmental markets are the emerging opportunity, how do we position ourselves
- New leadership framework being developed
- Correspondence with Ministers has been thorough
- NRMQR branding and logo is updating their look and feel with a new logo

Noted

Meeting concluded at 11:45am
Next Meeting: 28 September 2022

Tony Ricciardi (Chair):

